

Example of a Procedure for Asking and Answering Questions in Complete Sentences

1. **WHEN A TEACHER ASKS A QUESTION, EVERYONE** raises their hand, even if they don't know the answer.

**** Note:** To insure that all learners have the expectation of being called upon, it is suggested that a system such as name sticks, cards, etc. be used. Learners' names are drawn randomly until all have participated.

2. To set up learners for success for answering in a complete sentence, the teacher begins the question with,

"In a complete sentence,(ask question)?"

or use an agreed upon nonverbal cue, such as hand sign for letter 'C'.



Ex. *"In a complete sentence tell us, "What animals would act as a predator for a rabbit?"*

3. If you know the answer and the teacher calls on you, say,

"Mrs./Mr. (Teacher's Name)" and state the answer using a complete sentence including part of the question.

Ex. *"Mr. Brown, the hawk and coyote would be two of the predators for a rabbit."*

4. If you do not know the answer when you are called on, say,

"Mrs./Mr. (Teacher's Name) I am not sure of the answer. May I call a helpline?"

Or *"May I ask _____ for help?"*

5. The student may then ask another student to help them with the answer. After a brief conference the original student called on will give the answer to the class using the procedure given under #3.

**** Recommended Option for Expanding a Respectful Learner Response:**

When calling on a specific learner after the question has been asked, add the request: **"Learner's Name, stand and deliver."** The learner will be expected to stand and after addressing the teacher, give the answer to the question in a complete sentence. This strategy offers a great state change helping to keep learners engaged.

WHEN A LEARNER WANTS TO ASK A QUESTION OR MAKE A COMMENT:

1. The learner raises a hand.
2. The teacher calls on the learner giving the designated hand sign for using a complete sentence.
3. The learners responds:
Ex. *"Mr. Brown, is there a specific length for the report assignment?"*
4. The teacher answers addressing the learner by name and in a complete sentence.
Ex. *"Sam, the report should be at least 200 words."*

Notes:

- ** See redirection strategies under 'Procedure for Designating Time' if a reminder is needed.**
- ** Think before speaking to allow the brain time to process new information.**
- ** Rephrase questions into statements.**
- ** Thank the person who answers the question.**